

ORFORD & GEDGRAVE PARISH COUNCIL
The Town Hall, Market Hill, Orford, Woodbridge, Suffolk. IP12 2NZ
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**Minutes of the Annual meeting (178th) of Orford & Gedgrave Parish Council held on
Wednesday 7th May 2014 at 7:00pm in the New Room of The Town Hall**

Present: Cllr Anne Macro (Chairman) Cllr Julie Thacker
 Cllr Margaret Green Cllr Mary Iliff
 Cllr Peter Smith Cllr Vicki Ransome
 Cllr Richard Roberts Cllr James Robinson
 Cllr Michael Pearce Cllr Derick Brenchley

In attendance: Marie Backhouse – Parish Clerk and Valerie van Leeuwen – Treasurer. There were no members of the public present.

Welcome by the Chairman

Cllr A Macro welcomed Cllr D Brenchley to his first meeting.

1. **Election of Chairman for 2014/15 and Signing of Declaration of Acceptance of Office**
Cllr A Macro asked for nominations for Chairman. There were no volunteers for this role and all agreed Cllr A Macro was doing a good job and should continue for another year. **All in Favour.** Cllr Macro was duly **elected** as Chairman and the Declaration of Acceptance of Office was signed and witnessed by the Clerk.

2. **Election of Vice Chairman for 2013/14 and Signing of Declaration of Acceptance of Office**
Cllr A Macro proposed Cllr M Pearce. This was agreed by everyone. **All in Favour.** Cllr M Pearce was duly **elected** as Vice Chairman and the Declaration of Acceptance of Office was signed and witnessed by the Clerk.

3. **Public Forum**
There were no members of the public present.

4. **Reports from Representatives**
 - 1) **Report by County Councillor Andrew Reid**
County Councillor Andrew Reid outlined the main points of his report which is for the Annual Parish Meeting that he is unable to attend. See attached report.
Cllr P Smith thanked Andrew Reid for the email concerning OFSTED.
Cllr P Smith asked Andrew Reid if the current health systems were part of the SCDC. Andrew Reid replied that they are responsible for Public Health and improving health but surgeries are not their responsibility.
Cllr A Macro thanked Andrew Reid for attending.
Andrew Reid left at 7.20pm.

 - 2) **Report by District Councillor Raymond Herring**
No report submitted.

 - 3) **Report by Suffolk Constabulary**
No report submitted.

5. **Apologies for absence**
None

6. **Applications for dispensations**
None

7. Declarations of interest

There were none.

8. To Consider and Approve the draft minutes of the 177th Parish Council meeting held on Wednesday 9th April 2014.

The minutes were approved as correct apart from a couple of amendments –

9.2 AOEP – ‘managed retreat from the Hazelwood Marshes allowing the sea in to create a salt water marsh’; also ‘SCDC have their own ideas, the AOEP have 38 sites and 50 houses, and the SCDC are thinking of putting in extra sites near to villages’.

Cllr R Roberts asked if the Village Green could be added to the agenda for the next meeting, as there are still some questions to be answered.

9. Matters arising from the 168th Parish Council meeting held on 13th March 2013 and the Extraordinary meeting of the 17th April 2013.

10. Treasurer’s report

10.1. Cheques and balances from 1st – 30th April 2014

These will be presented at the next meeting in June.

10.2. Section 1 & 2 of the Audit Plan

Valerie van Leeuwen reported that this paperwork has to go to the internal auditors; Section 1 has this year’s income and expenditure information as well as last years. Valerie van Leeuwen read out statements relating to the rise in the precept; income higher due to Sportspace money; staff costs have increased due to extra contractual hours; our costs for a legal bill was less; there was expenditure for the footpath down Quay Street, the Clerks training, recreation ground gates and lights; posts for the knoll; playground inspection and maintenance.

The Clerk read out Section 2 regarding financial statements and planning.

All the Councillors agreed both Section 1 and 2.

Valerie van Leeuwen reported that all this paperwork, once dated would go to Heelis and Lodge.

10.3. Parish Council Insurance Renewal

Cllr A Macro read out the cost of the insurance renewal for the next year, as we are in a three year agreement; the cost is £432.14 which is slightly less than last year.

11. Planning report

- **DC/14/1081/LBC – Richmond Farmhouse, Gedgrave Road, Gedgrave**

This is an application to do internal alterations to provide a second bathroom.

The Council had no objection to this proposal.

- **DC/14/1161/CLE – The Old Brewery House, Quay Street, Orford**

This is an application for the use of the buildings as two separate dwelling houses within Class 3 of the Town & Country Planning Order 1987.

The Council had no objection to this as it has been let as a separate dwelling for several years.

Cllr M Pearce commented that he was surprised we had not been consulted over the new application for flying at Bentwaters; it appears that a number of acrobatic flights will take place from the airfield; some local villages have been consulted but others have not; our airspace will be affected; this has been turned down in 1999 and people are opposing it now.

Cllr A Macro read out some of the planes that will be used, these are mostly heritage planes. Cllr P Smith asked what the volume of flights will be, if it is only the odd

airshow it will not be too bad.

Cllr M Pearce suggested that the first thing we should do is find out why we have not been consulted.

Clerk to contact SCDC Planning.

Ray Herring arrives at 7.42pm.

Cllr P Smith wondered that if after 3 years Bentwaters was allowed to apply to SCDC. Cllr A Macro replied that we were unsure of this and asked for any comments from Ray Herring.

Ray Herring mentioned that this was going to involve a lot of discussion over the next 2 months; it will be decided by the development control committee by the end of July; and the consultation period may well be extended into June.

Cllr A Macro asked why we had not been consulted. Ray Herring replied that the villages surrounding the site have been and the details are available on the website. Cllr M Pearce felt it was a concern that we have not been consulted directly; the acrobatic flying will affect over here. Ray Herring commented that this has gone on for too long; they are not acrobatic planes but pre-Second World War; 480 flights per year with 960 movements; these are not all for the heritage flights some may be for business flights; many assessments have been done but the noise is an issue; our tourist industries benefit from the quiet and tranquillity of our surroundings; we must ensure robust planning conditions about this use if the planning is agreed.

Cllr M Pearce commented that this will take place in the finer weather which means it is not 960 movements over 52 weeks, but far more concentrated.

Cllr P Smith said that he is worried about the expensive private planes that may be landing; these may be noisy jets or helicopters which may come at various times of the day.

Ray Herring commented that some planes currently come in under the 28 day rule; we will raise the impact on tourism; the majority of the base runs very well.

Cllr R Roberts does not understand where the initiative for this is coming from. Ray Herring replied that the heritage restoration group need a base to work from.

Cllr A Macro asked Ray Herring if the relevant paperwork could be sent to us from SCDC. Ray Herring said that the enforcement conditions will not be set yet but he would attempt to organise the other paperwork for us.

Cllr R Roberts asked another question relating to Neighbourhood Plans, and wondered if this was beneficial to a community like ours.

Ray Herring replied that there are currently 9 neighbourhood plans on the way; Rendlesham was the first; it is an extension to the Village Plan; the local planning framework needs to be considered; there is some funding available as it will cost; it needs someone with drive to follow it through; it is led by the Parish Council and will carry weight in the future developments.

Cllr A Macro thanked Cllr R Herring for attending.

Planning Notifications

12. Parish Council Business

12.1 – Neighbourhood Plans

Cllr A Macro commented that some Neighbourhood Plan examples had been emailed around by the Clerk. The clerk pointed out that a copy of Rendlesham's Neighbourhood Plan was on the table. Cllr R Roberts commented that he had looked through the three plans, it does involve a lot of work; it will involve a lot of problems; it raises expectations which may be unrealistic; it involves the wider community; it may need a steering group; the PC would need to well represented on this; and he feels that we should wait.

Cllr M Pearce feels we should wait; it needs someone with vision and strength.

Cllr P Smith wondered what happens after it is completed; where does it go; what does it change?

Cllr D Brenchley felt it does not seem relevant to us.

Cllr V Ransome commented that it could end up being the same as the Village Plan.

Cllr M Green commented that a lot of the Parish Plan has been achieved; only the Recreation Ground Hut needs to be done.

All agreed to leave this to a later date.

Cllr M Pearce suggested we should place items on the agenda such as development, second homes etc.

Cllr R Roberts said this could produce a Parish Plan supplement as it is nearly 10 years since the last; we could discuss items and place it in the Village Voice for the parishioners to comment.

Cllr M Pearce felt that if we knew a couple of months in advance we could talk to our neighbours and ask their opinions.

Clerk to arrange agenda items from the Parish Plan.

Cllr P Smith said we need to look at priorities, what has changed; the village has become full of cars, cyclists and pedestrians.

Cllr M Pearce replied that it has been discussed frequently but it is an issue; the field as you enter into the village could make a parking facility in years to come.

12.2 – First Responders

Cllr A Macro read out an email in which Heather Patrick outlined some of the expectations of a Community First Responder; she agreed that help to advertise for more First Responder would be wonderful; and she also offers to organise basic first aid and CPR sessions.

Cllr P Smith asked if we have enough CFR's in the village at the moment.

Cllr A Macro replied no, we only have 2.

All in favour of supporting the First Aid and CPR training session.

Clerk to contact Heather Patrick and enquire about the training sessions.

12.3 – Figg's shelter

Cllr A Macro read out a quote from Mark Thacker for £300 to repair the shelter.

Cllr M Pearce suggested a map of the village could be placed in the panels at the back.

All in favour of the tidy up but wait for Cllr A Macro to talk to the NOTT Clerk regarding the map before confirming the work.

Valerie van Leeuwen commented that this is on the Parish Council asset list.

12.5 – HR Committee

Cllr A Macro reported that this would be chaired by Cllr V Ransome with Cllr M Iliff and Cllr A Macro as assistants.

All in favour of this.

12.4 – Summary of Staff Appraisals

Clerk and Treasurer asked to leave the room at 8.23pm.

Clerk and Treasurer return to room at 8.54pm.

13. Correspondence

• **Jeremy Rugge-Price**

Cllr A Macro read out a letter from Mr Rugge-Price concerning the traffic and dangers that he witnesses down at the entrance to the Quay in front of the Jolly Sailor; also the amount of cars that enter the car park through the exit and vice-versa.

Cllr A Macro suggested that some new clearer signs to the car park as the existing ones may be situated in the wrong place; may we should consider changing the exit and entrance around. Cllr R Roberts explained that these are this way because of the turning angle for larger buses, boat trailers etc. Cllr A Macro wondered if the existing signs needed to be larger.

Cllr P Smith asked why we allow people to sit in their cars on the quay to eat their picnics.

Cllr J Robinson explained that this tends to be elderly people that may visit.

Cllr M Pearce suggested a barrier system which allows permit holders only, that would

be placed near to the Jolly Sailor.

Cllr V Ransome wondered if we could place a barrier or a fence round the quay to restrict parking.

Cllr A Macro suggested that when the boatyard is cleared maybe the fishermen could park their vehicles in there.

All agreed to discuss this further in the next NOTT meeting.

Clerk to reply to Mr. Rugge-Price.

14. Items for the next meeting

- **Village Greens**
- **Traffic**
- **Co-option of new Councillor**

15. Date of next meeting

The next meeting of the Parish Council will be held on Wednesday 11th June 2014 at 7:00pm.

The meeting closed at 9.10pm

Signed:....., Chairman

Date:.....